



# Langley Research Center Safety Alert

SA-14-94

Date: November 15, 1994

TO: Distribution

FROM: 429/Safety Manager, Head, Office of Safety and Facility Assurance, OSEMA

SUBJECT: Facility Safety Head and Facility Coordinator Make-Up Meeting


There will be a make-up meeting for all of the Facility Safety Heads and Facility Coordinators from 9 a.m. to 10 a.m. on Tuesday, November 29, 1994, in the Reid Conference Center. The original session that was held on October 14, 1994, had only a 38 percent attendance. If you attended the original session, it is not necessary to attend the make-up session.

Because of the recent reorganization at LaRC, many new personnel are assuming Facility Safety Head and Facility Coordinator responsibilities. Consequently, a meeting to review and familiarize everyone with roles, responsibilities and procedures is necessary.

Your attendance at this meeting will be appreciated.

  
Alan H. Phillips  
4SAFE

Distribution:  
Facility Safety Heads  
Facility Coordinators  
Alternate Facility Coordinators  
Senior Staff

 421/HTG